Sauvie Island Academy Parent Teacher Club Minutes
October 19, 2017

President       Eve Connolly Foster
Vice President  Erin Olson
Secretary       Julie Pond
Treasurer       Jen lovejoy, Eve Connolly Foster, Cindy Walsh, Marike McCartney, Julie Pond, Erin Olson, Katie Jorgensen via zoom

Welcome, Introductions, and Rules       Eve Connolly Foster

- The PTC follows Robert’s Rules of Order and has agreed to the following:
  - Silence cell phones
  - Treat other members with respect, even in the face of disagreement
  - Bring a handout when you are making a proposal for action
  - Be respectful of everyone’s time
  - If a consensus cannot be reached through discussion, the topic will be put up for a vote by the membership

Approval of September Minutes       Erin Olson

- Julie motioned to approve minutes
- Jen second
- All approved

Treasurer’s Report       Julie Pond

- potential PTC amazon or Paypal account
  - ‘amazon business’ account for PTC- Julie to look into to see if there is a potential for earning kickbacks/rewards for our spending
  - Julie going to add a PTC card to the school’s amazon prime account for ease of use for teachers
  - Jen discussed benefit of changing from debit card to credit card for PTC purchases for potential monetary benefits
  - Katie will research options that would have most value to PTC; amazon credit card, other options
  - PTC has amazon smile account
- july and august budget reconciled
- taxes being done by a volunteer for the PTC
- emergency “savings” fund for PTC earning $10 per month in a savings account, question raised as to if we can make more per month putting the money somewhere else
• have volunteer coordinator ask if there is anyone in financial planning in our community willing to volunteer to help look over accounts and make sure we have our money making the most for us

Volunteer Coordinators Report  Kim Lucy & Carrie Kessi
• none

PTC Calendar, Programs, and Support  Eve Connolly Foster
• joining PTC meeting remotely
  o zoom- being used for this meeting by one person, appears to work well

Announcements & Recognitions  Eve Connolly Foster
• Jog-a-thon, Emily Graeper- thank you! Event went really well!

Board Report
• Next Board Meeting October 25th @ 6:00pm

School Updates and Requests for Money  Eve Connolly Foster
- teacher requests for supplies
• New sign in front of school found and refurbished by Larry!

Old Business  Eve Connolly Foster
• Box Top update
  o Zero Feeney and Nancy May have taken this job on
  o First deadline is November 1st to turn in
  o Usually make $300-$400 per year on box tops
• Harvest Festival update  Kim Lucy & Carrie Kessi
  o November 3rd- looking for lots of volunteers
  o Live music, fire department, cider pressing, games, art
  o Fliers are up in Linnton and Scappoose
  o 3-5 for community; 2:15-2:45 for school kids
  o PTC has a popcorn table set-up at the harvest fest
  o Cindy will make fliers with next three meeting dates/times to have at the PTC table to hand out
  o Book fair will be open!
• 2018 Auction update
  o marketing meeting Monday 3:30 at school
  o facilities mtg in November
  o next group meeting for auction is in January
  o date for auction: may 19th

New Business  Eve Connolly Foster
• Board Positions up for election
  o Vice President: Hannah Treuhaft accepted nomination
  o Will continue to look for more nominations until next PTC mtg
  o PTC has posted on Facebook page and in the SIA newsletter that we are looking for nomination
• Book Fair update
  o Looking for volunteers 6-9th of nov.
• Bylaws
  o Being able to be involved from afar- Jen wants this part changed
  o Will leave on agenda and continue to bring things up each meeting as we come across things that parents/teachers find
  o Cindy thinks we need to change bylaws when school name changes anyway so we will have changes all drafted for when this happens
  - social media
    - Instagram account for PTC?
    - Jen and Julie recommended a more comprehensive social media plan for the PTC and the need for a potential communication person to head this up for outreach and communication
    - Jen “strategic communication should be our best friend”

Next PTC Meeting
  ● November 16, 2017
  ● new date/time for PTC meetings?
    o Survey results showed that Wednesday and Thursdays at 6pm were most popular votes- keeping meetings the same date/time
      • 3rd Thursdays from 6-7ish
    ● will start all meetings at 6pm with a meet and greet for 15-30 minutes with meeting to follow

Adjourn

Eve Connolly Foster